

**TENDER SCHEDULE FOR ERECTION OF STALLS& LIGHTING  
ARRANGEMENT FOR ANNUAL FLOWER SHOW-2017 AT RPRC,  
BHUBANESWAR**

**( Tender call Notice –No-22 of 2015-16)**



**REGIONAL PLANT RESOURCE CENTRE  
Forest and Environment Department, Government of Odisha  
Bhubaneswar 751 015**



**REGIONAL PLANT RESOURCE CENTRE**  
**Nayapally, Bhubaneswar-751015, Orissa**  
**Forest & Environment Department**  
**Government of Orissa**

**Letter NO. 2888/RPRC**

**Date 19.12.2016**

**TENDER CALL NOTICE**

Sealed tenders/offers are invited from Tent Houses/ Decorators/ Firms for erection of stalls of different sizes, lighting arrangement, supply of sound system, power supply back up through generator in the stalls and show site and also from reputed Outdoor food suppliers/ Caterers/ Service providers for supply of food items for **Annual Flower Show-2017** scheduled to be held on **14<sup>th</sup> and 15<sup>th</sup> January 2017** in the premises of Botanic Garden, Regional Plant Resource Center ,Bhubaneswar .

<b>Name of work</b>	<b>EMD</b>	<b>Cost of tender paper</b>	<b>Last date of receipt of tender paper</b>	<b>Date of opening of tender paper</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>1, Erection of stalls of different sizes, lighting arrangement and power supply back up through generator in the stalls at show site for the Annual Flower Show-2017</b>	Rs10000/-	Rs400/- (+) 5 % VAT	<b>28.12.16 (up to 3 PM)</b>	<b>28.12.16 (at 4.00 P.M)</b>
<b>2, Supply of breakfast and lunch for the volunteers, judges and invitees for 14<sup>th</sup> and 15<sup>th</sup> January, 2017 for the Annual Flower Show-2017</b>	Rs5000/-	Rs400/- (+) 5 % VAT	<b>28.12.16 (up to 3 PM)</b>	<b>28.12.16 (at 4.00 P.M)</b>

Further details be obtained from RPRC website :[www.rprcbsr.com](http://www.rprcbsr.com) or from RPRC Office Notice Board.

**-Sd-**

**(Administrative Officer)**



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**Letter NO. 2888/RPRC**

**Date 19.12.2016**

**TENDER CALL NOTICE**

Sealed tenders/offers are invited from reputed Firms/Decorators/Tent Houses for erection of stalls of different sizes , lighting arrangement and power supply back up through generator in the stalls and show site for the **Annual Flower Show,2017** scheduled to be held on **14<sup>th</sup> and 15<sup>th</sup> January 2017** in the premises of Botanic Garden, Regional Plant Resource Center ,Bhubaneswar .

**A) Specification of Tent house work, lighting work & hiring generator etc.**

The detailed item wise specification and requirement of the tents to be erected including lighting arrangement and power supply back up through generator etc in the stalls and show site is enclosed **at Annexure-A**. The quantity may increase/decrease as per requirement. The bidder should quote the price per unit inclusive of all taxes, charges material cost, labour cost, tool &plants etc against each item mentioned in the list.

**B). Technical Verification**

The Administrative Officer or /and any other authorized officials declared by RPRC for construction of tent house for Annual Flower Show-2017 will monitor the progress of the work & also the technical person to check the safety, security aspects from time to time during execution of work since safety is one of the major concerns. The payment shall be released after successful completion of the work and certification by the co-ordinating officials.

**C. General Terms & Conditions**

**1.** The offer should be submitted along with all required documents in the prescribed format .The offer should reach the Regional Plant Resource Center Office latest by **3.00P.M on 28<sup>th</sup> December,2016. by Speed post/Registered post only** in a sealed cover

super scribed “**Tender for Erection of Tent House for Annual Flower Show-2017** The offer received shall be **opened on dated 28.12.16at 4.00P.M in the office Chamber of Chairman of Tender committee, RPRC**, Bhubaneswar in presence of the contractors or their authorized representatives who so ever wish to remain present .Quotation received after due date and time shall not be considered .Authority is not responsible for any postal delay. The original documents are required to be produced for verification by the tender committee during opening of tender.

2. The quantity may increase/decrease as per requirement. The bidder should quote the price per unit inclusive of all taxes, material cost, labour cost, tool &plants etc against each item mentioned in the list.

3. The tender papers , containing the detail specifications of works, list of documents to be submitted in prescribed format will be available at Regional Plant Resource Center, Bhubaneswar from **19th December to 28<sup>th</sup> December,2016**(during the office Hours only), on payment of **Rs400/-+(VAT 5%) (Non refundable)** in shape of cash /pay order/demand draft drawn in favour of Chief Executive, RPRC, payable at Bhubaneswar. The same can also be downloaded from our website [www.rprebbsr.com](http://www.rprebbsr.com) and in such a case the cost of tender paper is to be enclosed in shape of D.D/Bankers cheque drawn in favour of Chief Executive, RPRC, payable at Bhubaneswar along with the tender.

4. Every tender has to be accompanied with a Demand Draft/Bankers **cheque of Rs 10,000/-**in any Nationalize Bank drawn in favour of **Chief Executive, RPRC**, payable at Bhubaneswar towards Earnest money Deposit (**EMD**)

5. The bidder is required to enclose self attested photocopies of the following documents along with the tender .

- a) VAT registration certificate
- b) Valid PAN Card.
- c) Service Tax Registration Certificate
- d) Cost of tender paper as detailed above amounting to Rs420/-(Rupees four hundred twenty only)(non refundable ) in shape of Demand Draft/Bakers cheque drawn in any Nationalized Bank in favor of Chief Executive, RPRC, payable at

- Bhubaneswar. In case of direct purchase from cash section of RPRC, the money receipt amounting to Rs420/- towards purchase of tender paper may be submitted in original.
- f) EMD of **Rs10,000/-** in shape of Demand Draft/Bakers cheque drawn in any Nationalized Bank in favour of Chief Executive, RPRC, payable at Bhubaneswar.
  - g) The Firms/Decorators/Tent Houses should have work experience in executing similar nature of works of National Level Govt Organization /State Level Govt. Organization / Govt aided organization/Corporate Sector ,costing not less than **Rs3.00Lakhs** in a single work order in last three financial years.
  - h) Bid documents with signature and seal on each page as a token of acceptance of all the terms & conditions of the bid.
6. The EMD of the unsuccessful bidders will be refunded after completion of the tender process.
  - 7 The EMD of successful bidder will be refunded after final settlement of bills.
  - 8 No advance will be given to the selected firm.
  9. The bid is **valid for 90 days** from the date of opening.
  - 10 The successful bidder has to complete all the assignment by **12<sup>th</sup> January-2017 afternoon(at5P.M) positively** and handover the entire work to RPRC. Accordingly ,the bidder has to quote the rate.
  - 11 **Part bidding is not allowed.**
  12. If required, negotiations can be made with the lowest bidder (L1) or all bidders.
  13. No obsolete or damaged electrical equipments or other materials should be used for electrification work
  14. The selected bidder will be held responsible for any untoward incidence occurred due to substandard works/faulty electrification and shall be prosecuted as per law.
  15. If there will be any addition of works , the selected bidder have to execute it as per the rate finalized in the tender. In case of any new items of works not included in the schedule, the selected bidder have to execute the work as per prevailing market rate or less than that.
  16. **The authority(RPRC) reserve the right to reject any/all tenders without assigning any reasons thereof.**

**D. Penalty**

**Erection** Tents, electrification thereof etc. shall be strictly according to the specification. Any hazards due to weak construction of Tent House and faulty electrification shall be considered as adverse factor towards release of payment and the successful bidder shall be personally held liable. In case of any mishap due to above reason, penalty will be imposed by the authority of RPRC and action will be taken against the bidder as per law.

**AFFIDAVIT**

Certified that the documents/papers furnished by me are true to the best of my knowledge and belief and in case of any wrong or false information, The Chief Executive, RPRC has right to take any action as deemed proper against me/us. I also certify that I will abide by Him Terms and Conditions of the tender.

Place

SIGNATURE OF TENDERER'S OFFICIAL SIGNATORY

Date

Name & Designation with Rubberstamp/

Official seal of the Firm

<b>TENDER SCHEDULE FOR ERECTION OF STALLS &amp; LIGHTING ARRANGEMENT FOR ANNUAL FLOWER SHOW-2017</b>						
<b>SLNO</b>	<b>ITEM OF WORK</b>	<b>QTY</b>	<b>UNIT</b>	<b>RATE/ UNIT</b>	<b>NO DAY'S</b>	<b>TOTAL AMOUNT IN Rs ( Both Fig.</b>

						& Word)
1	2	3	4	5	6	7
<b>1</b>	<b>Stall for cut flowers:-</b>					
	Errection of two nos stall with temporary bamboo structures measuring 120'x20'=2400sft each with tarpaulin covering, new Samiana cloth ceiling, cloth walling on both sides, jhallar fitting on three sides. making, printing including fixing of facia and printed flex banner on wooden baton on one side. <b>for two days</b>	2400	1sft		Two Days	
	Supply of 70 no of 6ft long table covered with white cloths for two days (Fixing in two stalls)	70	1no		Two Days	
	Supply & fixing tube light= 130 nos for two days fixing in two stall.	130	1no		Two Days	
<b>2</b>	<b>Stall for Plant Bazar:-</b>					
	Temporary bamboo structures measuring 16nox13'x15'=3120 sft with tarpaulin covering, new Samiana cloth ceiling, cloth walling on both sides, jhallar fitting on three sides. Facia and printing flex banner and fixing on wooden baton on one side. Construction of wooden 3tier rack (1ft width)length wise in the inner side of back wall of stall with white cloth covering for display of exhibits for two days	3120	1sft		Two Days	
	Supply of 16 no table ( each 6' length) covered with white cloth for two days	16	1no		Two Days	
	Supply &fixing 64 tube light for two days	64	1no		Two Days	
	Supplying plastic chair for two	32	1no		Two Days	

	days					
<b>3</b>	<b>Stall for Office /Reception:-</b>					
	Temporary bamboo structures measuring 35'x20'=700 sft with tarpaulin covering, new white cloth ceiling,10' high cloth walling on three sides, jhallar fitting on three sides, facia and flex banner printing & fixing on wooden baton on one side for two days (Printing, preparation and fixing cost of 8'x6' flex banners included)	700	1sft		Two Days	
	Supply of 30 no table 6ft long covered with white cloth for two days	30	1no		Two Days	
	Supply & fixing 22 nos tube light for two days	22	1no		Two Days	
	Supplying plastic chair for two days	22	1no		Two Days	
<b>4</b>	<b>Temporary stall for toilet complex</b>					
	Temporary bamboo structures measuring 10'x20'=200 sft for provision of 2 nos toilets( <b>with separate gents &amp; Ladies lavatories</b> ) with tarpaulin covering, new Samiana cloth ceiling, cloth walling on both sides, jhallar fitting on three sides, facia and flex banner printing & fixing on wooden baton on one side; supply of water storage tank & fixing four nos Orissa Pan for two days	200	1sft		Two Days	
	Supply & fixing 4 nos tube light for two days	4	1no		Two Days	
<b>5</b>	<b>Erection of Dining space( For VIP GUEST)</b>					
	Temporary bamboo structures measuring 30'x20'=600 sft with tarpaulin covering, new Samiana cloth ceiling, cloth walling on both sides, jhallar	600	1sft		Two Days	



	fitting on three sides, facia					
	Supply & fixing 4 nos tube light for two days	4	1no		Two Days	
<b>6</b>	<b>Erection of Dining space(Field worker &amp; Volunteers)</b>					
	Temporary bamboo structures measuring 40'x20'=120 rft with only side wall of 8 feet height covering and providing two entrance to dining space for two days	120	1rft		Two Days	
	Supply of 20 no table 6ft long for two days	20	1no		Two Days	
	Supplying plastic chair for two days	50	1no		Two Days	
<b>7</b>	<b>Erection of stall for flower arrangement &amp; rangoli with flower</b>					
	Temporary bamboo structures measuring 100'x10'=1000 sft with tarpaulin covering, new white cloth ceiling,10' high, cloth walling covering length of <b>114 feet</b> , front side opening , jhallar fitting on three sides, facia and flex banner printing, & fixing on wooden baton on one side for two days (Printing and preparation cost of 6'x4' banners included)	1000	1sft		Two Days	
	Supply of 8 no round table covered with white cloth for two days	8	1no		Two Days	
	Supply of 16 no table 6ft long for two days	16	1no		Two Days	
	Supply& fixing 48 nos tube light for two days	48	1no		Two Days	
<b>8</b>	<b>Erection of RPRC stall</b>					
	Temporary bamboo structures measuring 50'x20'=1000 sft with tarpaulin covering, new Samiana cloth ceiling, cloth walling on both sides, jhallar fitting on three sides, facia and	1000	1sft		Two Days	

	flex banner making& fixing on wooden baton on three side. Construction of wooden 3tier rack (1ft width)length wise in the inner side of back wall of stall with white cloth covering for display of exhibits for two days					
	Supply of 6 no table6 ft long covered with white cloth for two days	6	1no		Two Days	
	Supplying plastic chair for two days	6	1no		Two Days	
	Supply& fixing 24 tube light for two days	24	1no		Two Days	
<b>9</b>	<b>Erection of RPRC office-Cum- Control room .</b>					
	Temporary bamboo structures measuring 20'x15'=300 sft with tarpaulin covering, new Samiana cloth ceiling, three side cloth walling with fitting jhallar fitting on two sides including supply 10nos VIP steel sofa ( <b>single type</b> ), covering carpet area-400 sq-ft center table 2 nos with cloth covering or Turkish to sofa chairs & providing 2 nos sound less stand fan .( Printing ,preparation and fixing of 6'x4' flex banner as back drop included)	L.S			Two Days	
<b>10</b>	<b>Pendal</b>					
	Temporary bamboo structures measuring 30'x20'=600 sft of new looking decorative design of pendal of roof ceiling height 14 feet with tarpaulin covering, new Samiana cloth ceiling, backside cloth walling with fitting jhallar fitting on three sides, 4ft high wooden stage ,mike and sound system ,lighting arrangement including supply 6nos VIP	L.S			Two Days	

	chairs(covered with good quality white colour towel),Podium-1no,4 nos table with cloth covering ,external 5ft high walling on both sides near pendal & rest area of stall covered with carpet.( Printing ,preparation and fixing of 10'x6' banner as back drop included)					
	Supply of 200 nos single colour plastic chair for two days	200	1no		Two Days	
<b>11</b>	<b>Erection of stalls for Food Court stall :-</b>					
	Temporary bamboo structures measuring 45'x15'=675 sft of <b>two unit</b> with tarpaulin covering, new Samiana cloth ceiling, cloth walling on back sides, jhallar fitting on three sides, facia and flex banner printing & fixing on wooden baton on one side; supply of water storage tank for two days	1350	1sft		Two Days	
	Supply of 12 no table of 6 ft long covered with white cloth for two days	12	1no		Two Days	
	Supply of 12 nos plastic chair for two days	12	1no		Two Days	
	Supply& fixing 24 no tube light for two days	24	1no		Two Days	
<b>12</b>	<b>Providing big type dustbin</b>					
	Providing in the selected site big type dustbin and cleaning wastage garbage time to time during function period & same be transported to out side of the premises with own transportation arrangement.	10	1no		Two Days	
<b>13</b>	<b>Providing drinking water</b>					
	Providing in the selected site for disbursing mineral water on an average 10,000 person every day using 200 ml paper	200	20 ltr Jar		Two Days ( For <b>20000 person</b> )	

	glass ( <b>Not to use plastic material</b> ) including disposal of used thermo cool glass to the near by dustbin point.					
<b>14</b>	<b>Lighting arrangement for open stall</b>					
	Fitting and commissioning of light posts /towers , tube light fitting ,Metal Halogen,1000Watt Halogen lights,500 Watt Halogen lights					
	Light post & tower( approved height) for 2 days	8	1no		Two Days	
	Tube light fitting for 2days	130	1no		Two Days	
	Metal Halogen for 2 days	120	1no		Two Days	
	1000 Watt Halogen for 2 days	50	1no		Two Days	
	500Watt Halogen lights for 2 days	30	1no		Two Days	
<b>15</b>	<b>Engagement generator of 82 KVA capacity including laying cables from main supply panel</b>					
	For three days from 13.01.17 to 15.01.17 (excluding cost of P.O.L=Diesel only provided by RPRC on actual requirement)	3	days		Three Days	
<b>16</b>	<b>Fixing lichu light in show ground</b>					
	For two days from 14.01.175 to 15.01.17	25000	<b>1000no</b>		Two Days	
<b>17</b>	<b>Flex banner fixing</b>					
	At entry point & for special locations with using M.S stand/Wooden baton frame (16'x10')-4 nos	4	1 no (16'x10' size)		Two Days	
<b>18</b>	3 feet height bamboo barricade including provision for fixing three line roap to facilitate single entry during show time and movement of vehicle, demarcation of plant bazaar area, Truck/vehicle movement trac etc complete as per direction of site in charge	2000	rft		Two Days	

<b>19</b>	P.A system with 6 nos funnel speakers/sound boxes , 2 nos curd less microphone etc with accessories for flower show office counter cum reception for two days	<b>L.S</b>			Two Days	
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Place

SIGNATURE OF TENDERER'S OFFICIAL SIGNATORY

Date

**BID SALE DETAILS**

**Name of the work tendered for:-** Erection of stalls of different sizes, lighting arrangement and power supply back up through generator in the stalls at show site for the **Annual Flower Show-2017**

**Approx. Estimated amount:-** **Rs 4,55,534.00**

**Cost of tender paper :-** **Rs400/- + VAT @5 %= Rs420.00**

**Last date of sale of tender :** **Dated ( 28.12.16 up to 03.00 PM)**

**Last date of receipt of tender :** **Dated (28.12.16 up to 3.00P.M)**

**Opening of tender :** **Dated (28.12.16 at 4 P.M)**

**Issued to the Tenderer:.....**

**Vide Money Receipt No..... Date .....**

**Class.....**

-Sd-

**Administrative Officer**